

Non-Procurement Center Transactions Policy - 6.25.P (01/07/04)

[Last Update: \(01/07/04\) RShibata:kma - 6.25.P.0](#)

[Background - 6.25.P.1](#)

[Policy - 6.25.P.2](#)

[Guideline - 6.25.G](#)

Last Update: (01/07/04) RShibata:kma - 6.25.P.0

This policy is being revised to re-establish Individual Small Value Purchases.

Background - 6.25.P.1

Contract DE-AC04-94AL85000, the Prime Contract between Sandia and the Department of Energy (DOE), governs Sandia's policy for payment of invoices, billings, nonemployee expense vouchers, Individual Small Value Purchases, or any other type of expenses. The Sandia Financial Manual stipulates procedures for No Fee Agreements and Check Requests in Chapter 17 - Payable Accounting. The Procurement Manual discusses Individual Small Value Purchases in section 6.10.

Policy - 6.25.P.2

This policy is applicable to the use of No Fee Agreements, Individual Small Value Purchases,

and Check Requests.

Send feedback on ideas and information on this page to the Process Expert, Randy Shibata.



[*Randy Shibata*](#)



[*Karen Archibeque*](#)
